

REPUBLIQUE DU CAMEROUN

Paix – Travail – Patrie

REGION DE L'EXTREME-NORD

CONSEIL REGIONAL

SECRETARIAT GENERAL



REPUBLIC OF CAMEROON

Peace – Work – Fatherland

FAR NORTH REGION

REGIONAL COUNCIL

SECRETARIAT GENERAL

OPEN NATIONAL INVITATION TO TENDER

N° ~~029~~ /RNCT/FN-RC/ITB/2024 OF ~~18~~ **18** ~~AOUT~~ **AOÛT** 2024 FOR THE MONITORING AND CONTROL OF CONSTRUCTION NINE (09) WORKSHOPS IN TECHNICAL SECONDARY EDUCATION ESTABLISHMENTS BELOW: CETIC OF BOGO, CETIC OF MAKARY, DATCHÉKA TECHNICAL HIGH SCHOOL, CETIC OF SÉKOULÉ, CETIC OF ROUA, CETIC D'OUAZZANG, CETIC OF GADAS, BILINGUAL TECHNICAL HIGH SCHOOL OF KOUSSERI AND CETIC OF KADA'A, FAR NORTH REGION, IN EMERGENCY PROCEDURE.

Funding: PIB-FNRC (resources transferred-MDLD).

Financial year: 2024, allocation: 582710002771301464210813

N°Expenditure authorization: IZ04025

The President of the Far North Regional Council, Contracting Authority, launches on behalf of the Far North Regional Council, a Restricted National Call for Tenders for the control and monitoring of construction works.

1. Subject of the invitation to tender

The purpose of this call for tenders is the project management for the monitoring and control of construction nine (09) workshops in technical secondary education establishments below: CETIC of Bogo, CETIC of Makary, Datchéka Technical High School, CETIC of Sékoulé, CETIC of Roua, CETIC D'Ouazzang, CETIC of Gadas, Bilingual Technical High School of Kousseri and CETIC of Kada'a, far north region, in emergency procedure.

2. Consistency of benefits

The Counterparty shall:

- Supervise and control the works:
 - Use the graphic documents (execution plans) for subsequent evaluations of the work;
 - Follow the installation of the site in accordance with the plan proposed by the winning company;
 - Control the technical documents including site logs and minutes of site meetings;
 - Control the conformity of the execution of the works according to the contractual technical prescriptions;
 - Produce monthly reports showing the quantitative and qualitative execution of the work;
 - Produce a final report showing the quantitative and qualitative execution of the work;
- Propose for the signature of the Head of Service of the market service orders necessary for the proper execution of the work;
- Ensure quality assurance and the application of environmental protection measures;
- Endure the establishment of as-built plans.

The holder's services are defined in more detail in the Terms of Reference.

3. Participation and origin

Participation is open on equal terms to the Technical Design Offices

4. Constituent parts of the Call for Tenders file

The constituent parts of this Call for Tenders are:

1. Part no.1: National Restricted Invitation to Tender (NRIT) (French and English version);
2. Part no.2: General Rules of the Call for Tenders (GRCT);
3. Part no.3: Special Rules for the Call for Tenders (SRCT);
4. Part no.4: Standard Tables Technical Offer;
5. Part no.5: Standard Tables Financial Offer;
6. Part no.6: Terms of Reference (TOR);
7. Part no.7: Book of Special Administrative Clauses (BSAC);
8. Part no.8: Submission form (9.1) and draft contract model (9.2);
9. Part no. 9: Texts and model sheets to be used by tenderers;
10. Part no.10: Evaluation grid for technical offers;
11. Part no.11: Lists of banking establishments and financial organizations authorized to issue guarantees in the context of public contracts.

5. Funding

The service,subject of this Call for Tenders,are financed by PIB-FNRC (resources transferred-MDLLD), Fiscal year 2024,Imputation: 582710002771301464210813, N°Expenditure authorization: IZ04025, for a total estimated cost of thirteen million four hundred and fifty-six thousand nine hundred and six (13 456 906) CFA Francs; broken down as follows:

N°	ARRONDISSEMENTS	ETABLISSEMENTS	AMOUNT IN CFAF
1	BOGO	CETIC DE BOGO	13 456 906
2	MAKARY	CETIC DE MAKARY	
3	DATCHEKA	LYCEE TECHNIQUE DE DATCHEKA	
4	MORA	CETIC DE SEKOULE	
5	SOULEDE ROUA	CETIC DE ROUA	
6	MERI	CETIC D'OUZZANG	
7	KAELE	CETIC DE GADAS	
8	KOUSSERI	LYCEE TECHNIQUE DE KOUSSERI	
9	TCHATIBALI	CETIC DE KADA'A	

6. Consultation of Tender documents offer.

The tender documents may be consulted during working hours at the Far North Regional Council of the Far North Region (Secretariat General), at Djarengol-Pitoaré Street, Phone: 222 29 01 50/ 222 29 01 51, as soon as this notice is published.

7. Acquisition of Tender documents offer

The tender documents offer may be obtained from the Secretariat General, at Djarengol-Pitoaré Street, Phone: 222 29 01 50/ 222 29 01 51 on presentation of a receipt showing the payment of a non-refundable sum as purchase fee for the document an amount of **forty thousand (40 000) CFA francs**, payable into the Regional Council Receiver Office.

8. Tenders Presentation

The documents that constitute the tender are divided into three parts contained in a sealed envelope as follows:

- Envelope A must contain the administrative documents ;
- Envelope B must contain the technical proposal;
- Envelope C must contain the financial allocation and the warning **"DO NOT OPEN AT THE SAME TIME AS THE TECHNICAL PROPOSAL"**.

The two aforementioned envelopes are placed in a third closed and sealed one bearing only the mention of the Call for Tenders in question.

9. Tenders Submission

Seven copies of each tender application written either in English or in French; one (01) original document and six (06) copies labelled as such, in accordance with the invitation to tender should be submitted in a sealed envelope against a receipt at the Regional Council of the Far North Region in Maroua, Services of the Secretarial General, by **13 SEPT 2024** at 12.00 am (local time). Phone: 222 29 01 50/ 222 29 01 51.

They should bear the following:

“RESTRICTED NATIONAL CALL FOR TENDERS

N° **029** /RNCT/FN-RC/ITB/2024 OF **16 AOUT 2024** FOR THE MONITORING AND CONTROL OF CONSTRUCTION NINE (09) WORKSHOPS IN TECHNICAL SECONDARY EDUCATION ESTABLISHMENTS BELOW: CETIC OF BOGO, CETIC OF MAKARY, DATCHÉKA TECHNICAL HIGH SCHOOL, CETIC OF SÉKOULÉ, CETIC OF ROUA, CETIC D'OUAZZANG, CETIC OF GADAS, BILINGUAL TECHNICAL HIGH SCHOOL OF KOUSSERI AND CETIC OF KADA'A, FAR NORTH REGION, IN EMERGENCY PROCEDURE.

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Disclose only during the evaluation session of tender applications”

NB: Beyond the submission's deadline any tender will no longer be received.

10. Tenders Compliance

Each bidder must attach to his administrative documents, a bid bond established by a first-rate bank approved by the Ministry in charge of finance, valid for thirty (30) days beyond the original date of validity of the bids, of a amount in CFA francs of two hundred and sixty-nine thousand one hundred and thirty-eight (269,138) CFA francs.

Under penalty of rejection the originals and copies of the other required administrative documents (valid) should be certified by either the issuing service or an administrative authority in keeping with the requirements of the special tender regulation. They must date less than three (03) months and valid on the day of the tenders disclosure.

These others required documents must compulsory be in process of validity in compliance with the prescribed regulation.

11. Deadline for performance of services

The execution times provided by Project Owner for the services are one hundred and fifty (150) calendar days. These deadlines include periods of rain, all bad weather and run from the dates of notification of Service Orders to begin the service for the firm and conditional phase.

For the successful tenderer, the provisional bond will remain valid until the final bond is constituted.

12. Application deadline

Tender applicants will have twenty (20) days to apply upon publication of this notification.

13. Tenders disclosure

Tenders disclosure will be done in two (02) stage **13 SEPT 2024** 1.00 pm prompt at the meeting Hall of the Regional Council of the Far North Region at Maroua, Djarengol-Pitoaré, and Phone: 222 29 01 50/ 222 29 01 51 in the presence of the tender applicants.

Only them may attend this opening session or have themselves represented by a duly person of their choice (even in case of joint venture) having a sound knowledge of their file.

At the end of the analysis of the administrative and technical offer, the opening of the financial offers will be carried out under the same conditions, at a later date which will be communicated to the

tenderers having had the compliant administrative file and obtained an equal or higher technical score at 70 points out of 100.

14. The main tender evaluation criteria

14.1. Eliminary criteria

a. Administrative documents

- 1) Falsified part;
- 2) Lack or default of the bid bond;
- 3) Administrative file remained incomplete 48 hours after the opening of the tenders.

b. Technical proposal

- 1) False declaration;
- 2) Falsified or scanned documents;
- 3) Presence of financial information in the technical offer;
- 4) Failure to meet at least seventy (70) essential criteria out of one hundred (100), either a technical score of less than 70%.

c. Financial offer

- 1) Non-compliance of the submission with the DTB model;
- 2) Lack of a quantified unit price in the unit price schedule;
- 3) Lack of sub detail prices.

NB: Certificated copies of previously legalized documents will be systematically rejected.

14.2. Essential Criteria

The technical offers will be scored according to the following essential criteria:

- Qualification of the experts assigned to the operation out of **50 points**;
- DO experience out of **30 points**;
- Technical and material means out of **20 points**.

At the end of the examination of the administrative and technical offers, only the tenderers who will have presented a compliant administrative offer and obtained a score in technical capacity greater than or equal to 70 points out of 100 will be analyzed.

14-2-1 financial offer

It will be given to the financial offers of each enterprise, financial mark calculated as follow:

$$NFi = \frac{MMD}{MS} \times 100$$

With NFi = Financial mark, MMD = Less offer amount, MS = bidder's evaluated amount

Final mark (NF) of each bidder will be obtained as followed:

$$NF = \frac{Nt \times 60 + NFi \times 40}{100} \text{ , with NF = Final mark; Nt = Technical mark}$$

15. Contract award

The President of Regional Council of the Far North Region, Contracting Authority grants the contract to the applicants whose file, technically skilled, assessed appealing with the lowest bid deemed to be and substantially in accordance with the tender file.

16. Tender validity

Applicants will be bound by their tenders for ninety (90) days with effect from the tender-submission deadline.

17. Further information

Some technical information could be obtained during working hours at the Secretariat General Office of The Regional Council of Far North Region in Maroua, Djarengol-Pitoaré Street, Phone: 222 29 01 50/ 222 29 01 51.

18. Act of corruption

In any case of corruption, contact MINPC by calling or sending SMS at: 673 20 57 25/699 37 07 48.

Maroua, on **16 AOUT 2024**

The President of Far North Regional Council,
The Projet Owner

Carbon Copies:

- SG/RC/FN;
- MINPC/FN;
- MPW/FN ;
- ARMP/FN (for publication) ;
- Chairperson/ITB-RC;
- Noticeboards;
- Archive.



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